

2023-2024 COACHES' PACKET



KEY LINKS

- [CPS Chess Website](#)
- [Coaches Seminar PowerPoint](#)
- [Tournament & Event Calendar](#)
- [CPS Chess Rules & Regulation](#)
- [Registering for Tournaments](#)
- [ChessKid Accounts & Tutorials](#)
- [Miscellaneous Employee Process](#)
- [Level II Volunteer Process](#)

FORMS

- [Parental Permission & Student Data Sheet – English](#)
- [Parental Permission & Student Data Sheet – Spanish](#)
- [CPS Media Release - English](#)
- [CPS Media Release - Spanish](#)
- [Coaches' Contact Information](#)
- [Coaches' Stipend/Payroll Summary](#)
- [Academic Chess LOI](#)
- [Cops & Kids LOI](#)

2023 – 2024

ACADEMIC CHESS CALENDAR

DATE	EVENT	LOCATION
SEP 20	COACHES MEETING	ONLINE
SEP 27	PARENT PRESENTATION	ONLINE
SEP 28	PARENT PRESENTATION	ONLINE
OCT 9	SEASON OPENER TOURNAMENT	ONLINE
OCT 21	ALL-STARS TOURNAMENT	BROOKS HIGH SCHOOL
NOV 11	JR/SR PREP BOWL TOURNAMENT	SOR JUANA HIGH SCHOOL
NOV 22	FALL TOURNAMENT	ONLINE
DEC 9	COPS & KIDS TOURNAMENT	TBD
DEC 23	WINTER TOURNAMENT	ONLINE
JAN 15	MLK DAY TOURNAMENT	ONLINE
JAN 20	HS CHAMP & KINGS & QUEENS TOURNAMENT	SENN HIGH SCHOOL
FEB 3	GREATER CHICAGO TOURNAMENT	MCCORMICK PLACE
FEB 19	PRESIDENTS' DAY TOURNAMENT	ONLINE
MAR 2	K-8 PLAYOFFS	CLEMENTE HIGH SCHOOL
MAR 16	K-8 CHAMPIONSHIP	BEASLEY ELEMENTARY
APRIL 1	SPRING TOURNAMENT	ONLINE
APR 5-7	HS NATIONALS	BALTIMORE, MD
APR 12-14	ALL-GIRLS NATIONAL	HYATT MCCORMICK PLACE
MAY TBD	COPS & KIDS CULMINATING EVENT	TBD
JULY TBD	BLITZ & BUGHOUSE CHAMPIONSHIPS	TBD

ACADEMIC CHESS TOURNAMENTS TO BE US CHESS RATED



Beginning in the 2023-24 school year, CPS Academic Chess will rate their tournaments with the US Chess Federation. This does not change how we operate our tournaments as we have been running our tournaments in compliance with US Chess rules.

Any CPS student playing in an Academic Chess tournament must have a valid US Chess Membership. A student with an expired membership or needing one will be provided with a membership at no cost once the student competes in an Academic Chess tournament. Memberships will not be provided to students just because their membership has expired, or they do not have one.

US Chess Membership Service Area can be found at <https://www.uschess.org/msa/>

This is where you can:

1. Look up membership information to include a player's ID number and expiration date
2. Find a player's ratings that includes the monthly Rating Supplement that is used for pairing tournaments
3. See a player's tournament history

In order to create/renew USCF Memberships coaches must have fully completed Student Data Sheets with them at the tournaments; either paper or electronic format.

EACH USCF MEMBERSHIP MUST USE AN UNIQUE EMAIL ADDRESS. When using an email address already associated with another USCF membership, their system will renew that membership. Also, the email address is used to log into an individual's USCF account.

KING REGISTRATION TO BE USED FOR TOURNAMENT REGISTRATION



Academic Chess is switching over to the King Registration system for our tournaments. The system does not require coaches to login, and we have streamlined the registration form. Accessing the registration form is done through the event listing on the CPS Chess Website.

Upon arriving at King Registration you are given 2 buttons: REGISTER and ENTRY LIST. Click on REGISTER for registration and click on ENTRY LIST to view entries.

The screenshot shows the top navigation bar with the King Registration logo and menu items: Tournaments, Results/Pairings, Past Events, and Support. Below the navigation is a banner image of a chessboard. The main content area features the title "2023 CPS All-Stars" and the date "October 21, 2023". Two buttons, "Register" (green) and "Entry List" (blue), are displayed. Below the buttons, the text reads: "OPEN TO K-12 GRADE STUDENTS PARTICIPATING IN THE CPS ACADEMIC CHESS PROGRAM", "REGISTRATION BY SCHOOL'S COACHES ONLY. PARENTS & STUDENTS CANNOT REGISTER ON THEIR OWN FOR THIS TOURNAMENT.", and "TOURNAMENT DETAILS ARE ON THE [CPS CHESS WEBSITE](#)". The footer contains a navigation menu: Home · Tournaments · Past Events · Contact, and copyright information: Copyright © 2016 - 2023 King Registration. All Rights Reserved. About • Terms and conditions.

REGISTERING FOR INDIVIDUAL TOURNAMENTS

After clicking REGISTER you will arrive at the Player Information section.

2023 CPS All-Stars Registration

Saturday October 21

View [tournament information](#) for details of the event. [Entry list](#) is updated automatically upon registration.

Player Information

Edit the USCF ID field or the last name field to search the player database. The first 50 matches are shown. Add additional characters to refine the search. New USCF players may not be in the cache, but will be found upon registration.

USCF ID (rated sections only):

First Name:

Last Name:

Rating:

Expiration:

Grade:

Enter either the student's USCF ID number or last name to search the player database. The first 50 matches are shown. Add additional characters to refine the search.

If the name is not found, type in first and last name, and enter 999 for USCF ID.

Enter student's grade.

King Registration Tournaments Results/Pairings Past Events Support Administrative

Player Information

Edit the USCF ID field or the last name field to search the player database. The first 50 matches are shown. Add additional characters to refine the search. New USCF players may not be in the cache, but will be found upon registration.

USCF ID (rated sections only):

First Name:

Last Name:

Rating:	12962317	Heiser, David A	1114	2024-09-30	IL
	12842560	Heiser, David E	676	2019-09-30	IL
Grade:	12723659	Heiser, Dustin S	Unrated	1998-11-30	IL
	15543331	Heiser, Easton	103	2015-10-31	IN
	12842568	Heiser, Eric	1994	2023-10-31	IL
	12834761	Heiser, Evan	1024	2008-04-30	OH
	14690346	Heiser, Harold Russell, Jr	448	2014-07-31	FL
	14865485	Heiser, Jakob	221	2013-02-28	NC
	20070156	Heiser, James	1409	1998-05-31	PA
	13429117	Heiser, Jason D	341	2007-04-30	NY
	13696984	Heiser, Jeffrey Alexander	360	2008-04-30	NC

Contact Information

E-mail Address:

Section/Tournament Information

School Name:

School Code:

School City:

Section: PRIMARY GRADES K-4 - \$0.00
 INTERMEDIATE GRADES K-6 - \$0.00

Enter the email address for the coach on chess club administrator.

Enter your school's name to search the database of schools. You may need to search by last name; i.e. for Ella Flagg Young enter young to find Young Elementary. All CPS schools are in this database.

Then select the student's section. You will only be able to select the sections that are available for the grade entered above.

Check the additional terms then click on add to cart.

Contact Information

E-mail Address:

Section/Tournament Information

School Name:

School Code:

School City:

- Section:
- PRIMARY GRADES K-4 - \$0.00
 - INTERMEDIATE GRADES K-6 - \$0.00
 - JUNIOR HIGH GRADES K-8 - \$0.00
 - HIGH SCHOOL GRADES 9-12 - \$0.00

Additional Terms

- I have read and accept the [terms](#) and fair play rules for this tournament and COVID-19 procedures for over-the-board tournaments.

Section/Tournament Information

School Name:

School Code:

Section:

Code	School or Club Name	City
ILOPFC	First Circle Ed for Young Child	Oak Park
ILAUNA	Nancy Young Elementary School	Aurora
ILC2SP	Simpson Acad HS for Young Women	Chicago
ILCHWC	Whitney Young Academic Center	Chicago
ILCHWY	Whitney Young Magnet High School	Chicago
ILHMWE	William E Young School	Homer Glen
ILENWY	Wyvetter Younge Alternative Center for Education	East Saint Louis
ILRMYA	Young Adult Program	Rolling Meadows
ILCHYU	Young Elementary	Chicago
ILCHYW	Young Womens Leadership Chartr HS	Chicago

Additional Terms

- I have read and accept the [terms](#) and fair play rules for this tournament and COVID-19 procedures for over-the-board tournaments.

Click on Register Another Player or Checkout

View Cart

Chicago Public Schools Academic Chess (1 entry)

Register Another Player

Registration for 2023 CPS All-Stars

999 - jon doe

Byes: None

Section: PRIMARY GRADES K-4

Opt Byes: None

Grade: 3

School/Team: Young Elementary (ILCHYU)
Team City: Chicago



\$0.00

Total: \$0.00

Coupon Code

Apply Coupon Code

Checkout

After clicking on Checkout your registration is complete if no payment is due

Registration Complete

Thank you for registering for the 2023 CPS All-Stars. Your entry should appear on the [entry list](#) within a few minutes.

Your transaction has been completed. A receipt for your registration has been emailed to you.

View the [tournament list](#) to register another player.

[Home](#) · [Tournaments](#) · [Past Events](#) · [Contact](#)

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REGISTERING FOR TEAM TOURNAMENTS

After clicking REGISTER you will arrive at the Section/Tournament Information section.

You will have to type in your school's name as this is not attached to a database

You will not be able to select a section at this time.

Enter the email address for the coach on chess club administrator.

2023 CPS Junior/Senior Prep Bowl Registration

Saturday November 11

View [tournament information](#) for details of the event. [Entry list](#) is updated automatically upon registration.

Section/Tournament Information

Team Name or School:	<input type="text" value="School/Team"/>
Section:	<input type="radio"/> PRIMARY GRADES K-4 - \$0.00 <input type="radio"/> INTERMEDIATE GRADES K-6 - \$0.00 <input type="radio"/> JUNIOR HIGH GRADES K-8 - \$0.00 <input type="radio"/> HIGH SCHOOL GRADES 9-12 - \$0.00

Contact Information

E-mail Address:	<input type="text" value="E-Mail"/>
Average Team Rating:	<input type="text"/>

For each team member enter either the student's USCF ID number or last name to search the player database. The first 50 matches are shown. Add additional characters to refine the search.

If the name is not found, type in first and last name, and enter 999 for USCF ID.

Enter student's grade.

Player 1 (Required)

Edit the USCF ID field or the last name field to search the player database. The first 50 matches are shown. Add additional characters to refine the search. New USCF players may not be in the cache, but will be found upon registration.

USCF ID (rated sections only):	<input type="text" value="USCF ID"/>		
First Name:	<input type="text" value="First Name"/>		
Last Name:	<input type="text" value="Last Name"/>		
Rating:	<input type="text"/>	Expiration:	<input type="text"/>
Grade:	<input type="text"/>		

Player 2 (Required)

Edit the USCF ID field or the last name field to search the player database. The first 50 matches are shown. Add additional characters to refine the search. New USCF players may not be in the cache, but will be found upon registration.

USCF ID (rated sections only):	<input type="text" value="USCF ID"/>		
First Name:	<input type="text" value="First Name"/>		
Last Name:	<input type="text" value="Last Name"/>		
Rating:	<input type="text"/>	Expiration:	<input type="text"/>
Grade:	<input type="text"/>		

After entering all the team members, go back and select the section. You will only be able to select the sections that are available for the grade entered above.

2023 CPS Junior/Senior Prep Bowl Registration

Saturday November 11

View [tournament information](#) for details of the event. [Entry list](#) is updated automatically upon registration.

Section/Tournament Information

Team Name or School:	<input type="text" value="young Elementary"/>
Section:	<input type="radio"/> PRIMARY GRADES K-4 - \$0.00 <input type="radio"/> GRADES K-4 - \$0.00 <input type="radio"/> JUNIOR HIGH GRADES K-8 - \$0.00 <input type="radio"/> HIGH SCHOOL GRADES 9-12 - \$0.00

Contact Information

Check the additional terms then click on add to cart.

USCF ID (rated sections only): <input type="text" value="12962317"/>			
First Name:	<input type="text" value="David A"/>		
Last Name:	<input type="text" value="Heiser"/>		
Rating:	<input type="text" value="1114"/>	Expiration:	<input type="text" value="2024-09-30"/>
Grade:	<input type="text" value="5"/>		
Average Team Rating:	<input type="text" value="939"/>		
Additional Terms			
<input checked="" type="checkbox"/> I have read and accept the terms and fair play rules for this tournament and COVID-19 procedures for over-the-board tournaments.			
<input type="button" value="Add To Cart"/>			
<input type="button" value="Checkout/View Cart"/>			

Click on Register Another Player or Checkout

After clicking on Checkout your registration is complete if no payment is due

Registration Complete

Thank you for registering for the [2023 CPS All-Stars](#). Your entry should appear on the [entry list](#) within a few minutes.

Your transaction has been completed. A receipt for your registration has been emailed to you.

View the [tournament list](#) to register another player.

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2023 - 2024 ACADEMIC CHESS

PARENT PERMISSION FORM, MEDIA RELEASE, and BEHAVIOR AGREEMENT

I give my child (student name) _____

attending (school name) _____ permission to participate in the CPS Academic Chess program during 2023-2024 school year and to attend CPS sanctioned chess tournaments that are held at various locations in the city of Chicago, state championship competitions held in Illinois, and national championships held in the United States.

The Chicago Public Schools Office of Teaching and Learning and the Department of Academic Competitions have high expectations for students participating in each of the Academic Chess Competitions. We expect students to be respectful of peers, coaches, volunteers, and administrators. We also expect students to be mindful of all rules and adhere to them. All students are expected to comply with the Chicago Public Schools' Student Code Conduct at school and during every chess competition.

I understand that participation in the online and over the board tournaments requires that my child's personal data be used for registration, and I hereby give consent for my child's chess coach and/or administrator, and Academic Competition staff to share my child's name, grade, date of birth, school, and any necessary medical condition that the tournament organizer needs to make accommodations for with Renaissance Knights. Furthermore, I authorize Academic Competition staff and Renaissance Knights to use this information as necessary to create ChessKid.com, US Chess, and FIDE memberships for my child as needed, and to register my child for State, National, and other tournaments my child may attend.

I understand that the team coach is the official chaperone and that he/she has full responsibility to make medical or other necessary decisions and that as the child's parent and/or legal guardian, and that I will be held responsible for any damages resulting from the student's behavior.

I, hereby release the Chicago Public Schools, the Office of Teaching and Learning, Renaissance Knights, and the Department of Academic Competitions from all liability and responsibility and hold each of them harmless for any damage or injury which may be incurred or caused by my child before, during or following any such competition, including during travel. I further consent to the release of information about or relative to my participation activities, including scores, photographs, sound video recordings and any other data. The Academic Chess Program shall have full rights to reproduction and use of all such materials as will outside tournament organizers.

By signing this form, the parent/legal guardian and student hereby agree to follow the competition rules, adhere to the student behavior agreement, and accept interpretation and decisions made by the Academic Competition's team.

Signature of student _____ Date: _____

Signature of Parent/Guardian _____ Date: _____

Please complete and return this form to your school's chess coach by October 15, 2023
Coaches are to retain this form and have a copy of it to all tournaments



**2023 - 2024 ACADEMIC CHESS
STUDENT DATA SHEET**

LAST NAME _____ FIRST NAME _____ MI _____

DATE OF BIRTH _____ GRADE _____

SCHOOL NAME _____ GENDER IDENTITY _____

US CHESS ID # _____ ID look-up at <https://new.uschess.org/player-search>
ENTER NONE IF YOU DON'T HAVE ONE

CHESSKID USERNAME _____
ENTER NONE IF YOU DON'T HAVE ONE

PARENT NAME _____

CELL PHONE NUMBER _____

EMAIL _____

HOME ADDRESS _____ ZIP CODE _____

Does your child have any medical conditions/allergies of which we should be aware? Yes No

If yes, please specify also include any medication your child is currently taking (prescription and

over-the-counter): _____

Please complete and return this form to your school's chess coach by **October 15, 2023**
Coaches are to retain this form and have a copy of it to all tournaments



2023 - 2024 AJEDREZ ACADÉMICO

FORMULARIO DE PERMISO DE LOS PADRES, LIBERACIÓN A LOS MEDIOS DE COMUNICACIÓN y ACUERDO DE COMPORTAMIENTO

Doy a mi hijo (nombre del alumno)

_____ asistiendo a (nombre de la

escuela) _____ permiso para participar en el programa de Ajedrez Académico de CPS durante el año escolar 2023-2024 y para asistir a torneos de ajedrez sancionados por CPS que se llevan a cabo en varios lugares de la ciudad de Chicago, competencias de campeonato estatal que se llevan a cabo en Illinois y campeonatos nacionales que se llevan a cabo en los Estados Unidos.

La Oficina de Enseñanza y Aprendizaje de las Escuelas Públicas de Chicago y el Departamento de Competencias Académicas tienen grandes expectativas para los estudiantes que participan en cada una de las Competencias Académicas de Ajedrez. Esperamos que los alumnos sean respetuosos con sus compañeros, entrenadores, voluntarios y administradores. También esperamos que los alumnos sean conscientes de todas las reglas y las cumplan. Se espera que todos los estudiantes cumplan con el Código de Conducta Estudiantil de las Escuelas Públicas de Chicago en la escuela y durante cada competición de ajedrez.

Entiendo que la participación en los torneos en línea y presenciales requiere que se utilicen los datos personales de mi hijo para la inscripción, y por la presente doy mi consentimiento para que el entrenador y/o administrador de ajedrez de mi hijo, y el personal de la Competencia Académica compartan con Renaissance Knights el nombre, grado, fecha de nacimiento, escuela y cualquier condición médica necesaria para la que el organizador del torneo necesite hacer adaptaciones. Además, autorizo al personal de Academic Competition y a Renaissance Knights a utilizar esta información según sea necesario para crear membresías de ChessKid.com, US Chess y FIDE para mi hijo según sea necesario, y para inscribir a mi hijo en torneos estatales, nacionales y otros torneos a los que mi hijo pueda asistir.

Entiendo que el entrenador del equipo es el acompañante oficial y que tiene plena responsabilidad para tomar decisiones médicas u otras necesarias y que como padre y/o tutor legal del niño, y que seré responsable de cualquier daño resultante del comportamiento del estudiante.

Por la presente, eximo a las Escuelas Públicas de Chicago, a la Oficina de Enseñanza y Aprendizaje, a Renaissance Knights y al Departamento de Competencias Académicas de toda responsabilidad y eximo a cada uno de ellos de toda responsabilidad por cualquier daño o lesión que pueda sufrir o causar mi hijo antes, durante o después de dicha competición, incluso durante los viajes. Además, doy mi consentimiento para que se divulgue información sobre mis actividades de participación o relacionada con ellas, incluidas puntuaciones, fotografías, grabaciones de sonido y vídeo y cualquier otro dato. El Programa Académico de Ajedrez tendrá plenos derechos de reproducción y uso de todo ese material, al igual que los organizadores externos del torneo.

Al firmar este formulario, los padres/tutores legales y el estudiante se comprometen a seguir las reglas de la competición, a cumplir el acuerdo de comportamiento del estudiante y a aceptar la interpretación y las decisiones tomadas por el equipo de la Competencia Académica.

Firma del estudiante _____ Fecha: _____

Firma del padre/madre/tutor _____ Fecha: _____

Por favor, complete y devuelva este formulario al entrenador de ajedrez de su escuela antes del 15 de octubre de 2023
Los entrenadores deben conservar este formulario y llevar una copia a todos los torneos.



2023 - 2024 AJEDREZ ACADÉMICO HOJA DE DATOS DEL ALUMNO

APELLIDO _____ NOMBRE _____ MI _____

FECHA DE NACIMIENTO _____ GRADO _____

NOMBRE DE LA ESCUELA _____ IDENTIDAD DE GÉNERO _____

US CHESS ID # _____

Búsqueda de ID en <https://new.uschess.org/player-search>

[search](#)

INTRODUZCA NINGUNO SI NO TIENE

NOMBRE DE USUARIO CHESSKID _____

INTRODUZCA NINGUNO SI NO TIENE

NOMBRE DE LOS PADRES _____

NÚMERO DE TELÉFONO MÓVIL _____

CORREO ELECTRÓNICO _____

DOMICILIO _____

CÓDIGO POSTAL _____

¿Tiene su hijo alguna enfermedad o alergia que debamos conocer? Sí No

En caso afirmativo, por favor especifique también cualquier medicación que su hijo esté tomando actualmente (prescripción y de venta libre):

Por favor, complete y devuelva este formulario al entrenador de ajedrez de su escuela antes del **15 de octubre de 2023**

Los entrenadores deben conservar este formulario y llevar una copia a todos los torneos.



2023-2024 Academic Chess Stipends

Academic Competition provides each school in its chess program with one Coaches' Stipend. If a school has multiple chess coaches, the stipend may be divided amongst those coaches. In order to receive the chess stipend, coaches must meet the following:

STIPENDS

High School Coach	Elementary/Middle School Coach	Cops & Kids Coach
<ul style="list-style-type: none"> ● \$1,200 for coaching the season ● \$250 for participating in the IHSA Sectionals ● \$300 for Aspen data entry 	<ul style="list-style-type: none"> ● \$1,200 for coaching the season ● \$300 for Aspen data entry 	<ul style="list-style-type: none"> ● 1,200 for coaching the season ● \$300 for Aspen data entry

- If coaching both Academic Chess and Cops & Kids, the stipend is \$1,000.00 per program; Total \$2,000
- If a coach serves additional school(s), the additional school stipend amount will be \$600 per school. This also includes HS coaches teaching a separate academic center chess program.
- The \$300 stipend for Aspen data entry is issued per school.
- Coaches may receive additional funds for their team's participation in additional state, local, and national tournaments.

REQUIREMENTS

High School Coach	Elementary/Middle School Coach	Cops & Kids Coach
<ul style="list-style-type: none"> ● Hold weekly meetings/practices from Oct - Feb ● Participate in the CPS HS Championship ● Participate in 1 AC sponsored in-person and 1 additional tournament ● Turn in completed Payment Summary Form by January 31 ● All required data is entered into ASPEN 	<ul style="list-style-type: none"> ● Hold weekly meetings/practices from Oct - Mar ● Participate in the K-8 Playoffs ● Participate in 2 AC sponsored in-person tournaments ● Turn in completed Payment Summary Form by March 31 ● All required data is entered into ASPEN 	<ul style="list-style-type: none"> ● Hold weekly meetings/practices from Oct - Apr ● Participate in the C&K December or end of year event ● Turn in completed Payment Summary Form by April 30 ● All required data is entered into ASPEN

* External coaches must complete the mandated miscellaneous employee process for non-CPS employees in order to receive a stipend.



2023-2024 Academic Chess Stipend

Payment Summary Form

SCHOOL NAME: _____

Employee Name	Employee ID Number	Type of Employee Teacher, ESP, or External Coach	Check all that applies			
			HS Chess	K-8 Chess	Cops & Kids	Aspen Entry

Check which event your school participated in

All-Stars	Jr/Sr Prep Bowl	Dec C&K	HS Champ	Kings & Queens	Greater Chicago	IHSA Sectionals	K-8 Playoffs	End of year C&K	Other HS Tourney

List additional schools you coached at _____

Please email this completed form to jlgant3@cps.edu. Late entries will not be accepted.
 High Schools by January 31, 2024, Elementary & Middle Schools by March 31, 2024, and Cops & Kids Schools by April 30, 2024



CHICAGO PUBLIC SCHOOLS 2023 – 2024 ACADEMIC CHESS RULES AND REGULATIONS

I. COVERAGE

These rules and regulations apply to all Chicago Public Schools students and schools participating in the Academic Chess program.

II. ACADEMIC CHESS TOURNAMENTS

- A. Academic chess tournaments are competitions organized by the Department of Academic Competitions in which students from CPS school(s) compete as individuals or as a team.
- B. Academic chess sanctioned tournaments are outside competitions identified by the Chess Coordinator to send students from CPS school(s) to compete as individuals or as a team; these tournaments may include local, regional, state, national and international competitions.

III. ADMINISTRATIVE RESPONSIBILITY

- A. Administrative responsibility for Academic Chess in Chicago Public Schools is under the Office of Teaching & Learning in the Department of Academic Competitions. The Chess Coordinator oversees the Academic chess program and tournaments.
- B. The individual school's Principal shall be ultimately responsible in all matters pertaining to Academic chess involving their school and students. The principal of each participating school shall designate a staff member who is responsible for all matters pertaining to the conduct of Academic Chess for their school.

IV. STRUCTURE

Academic Chess will be divided into 2 categories: High School (Grades 9-12), and Elementary/Middle School (Grades K-8). The chess season consists of conditioning and

practice, dual matches, conference competitions, city-wide competitions, conference playoffs for K-8, city-wide championship, and sanctioned tournaments. Matches and tournaments can either be over-the board (OTB) or online through www.chesskids.com.

A. High School

1. High School competition shall be conducted using the current edition of the U.S. CHESS FEDERATION OFFICIAL RULES OF CHESS and/or IHSA and any modifications or changes in competition rules as established by Academic Competition.
2. High School competition utilizes 8-person Varsity team, 5-person Junior Varsity team, and individual Swiss format.
3. Standard time control for tournaments and matches is G/45 [Game time per player: 45 minutes with 5 second delay] unless the coaches agree to, or pre-announcement specifies other time control.
4. High Schools will have a city-wide conference with a Championship competition which should be held prior to the IHSA Sectionals.

B. Elementary/Middle School

1. Elementary/Middle School competition shall be conducted using the current edition of the U.S. CHESS FEDERATION OFFICIAL RULES OF CHESS and any modifications or changes in competition rules as established by Academic Competition.
2. Elementary/Middle School competition may utilize a 5-person team or individual Swiss format. In individual competition the top 4 players from the same school may be added together to determine team awards.
3. Standard time control for tournaments and matches is G/25 [Game time per player: 25 minutes with 5 second delay] unless the coaches agree to, or pre-announcement specifies other time control.
4. Elementary/Middle School competition is divided into 3 divisions:
 - a. Primary (Grade 4 and under)
 - b. Intermediate (Grade 6 and under)
 - c. Junior High (Grade 8 and under)
5. Elementary/Middle Schools will be divided into four (4) conferences.
 - a. Red South
 - b. Blue South
 - c. Green North
 - d. Orange North
6. Schools will be assigned to conferences by the chess coordinator.
7. Each conference will have a Conference Championship competition (playoff). North and South conferences may be combined into North and South Playoffs respectively.
8. Winners of the Conference Playoffs will advance to the Championship competition.

V. SEASON:

- A. The Chess season will be determined by the Chess Coordinator to include the dates, locations and format of conference tournaments, city-wide competitions, Conference Playoffs, CPS Championships, and sanctioned tournaments.
- B. Elementary and Middle Schools are required to compete in 2 in-person Academic Chess tournaments to qualify for their Conference Championships.
- C. High Schools are required to compete in 2 in-person tournaments; 1 Academic Chess tournament plus 1 additional tournament recognized by IHSA to qualify for the Varsity Championships and 1 Academic Chess tournament for teams to qualify for the Junior Varsity Championships. (Note: 3 tournaments are required for the entry to the IHSA Series)
- D. A chess tournament is where five (5) or more school teams compete for three (3) or more rounds.
- E. Tournament substitution for IHSA requirement – Participation in 2 Dual or Internet match count as tournaments.
- F. Elementary and Middle Schools conference advancement to the CPS Championship is limited to the top 2 teams & top 2 individuals who are not a part of an advancing team; If Conference Playoffs are combined then the top 3 teams & top 4 individuals who are not a part of an advancing team. Advancing teams are limited to five (5) players in the Championship.

VI. TEAM TOURNAMENT AND MATCH FORMAT

- A. Teams should consist of 8 or 5-players; minimum of 7 or 4-players respectively.
- B. One player may be named captain, and each player shall play only one game per round.
- C. Players must play on the same board throughout the tournament/match, unless a substitution or withdrawal occurs that realigns the board lineup.
- D. Substitutes may play different boards; however, a substitute can only play any board once. If a substitute plays the same board twice, then that substitute can only play that board.
- E. Tournaments and matches will be played using weighted boards (board points).
- F. Players shall play in rating/strength order. The highest rated/strongest player on the team must play board 1, the second strongest player must play board 2, etc. Players within 100 points of each other may switch boards. The Chief TD may authorize other switches.
- G. If a team starts a tournament/match without a player, then the last board will be left empty and scored as a loss. The Chief TD may grant a waiver for this and allow another board to be left blank if a player is running late to the event.
- H. After the first round/match, should a player miss a round, substitutes can be used, or the board left empty and scored as a loss.
- I. 8-player home team will play white on boards 1, 3, 6 and 8 and black on boards 2, 4, 5 and 7. 5-player home team will play white on boards 1, 4, and 5 and black on boards 2, 3.

J. Match Scoring:

1. 8-board match

Board	Win	Draw	Lost
1	12	6	0
2	11	5.5	0
3	10	5	0
4	9	4.5	0
5	8	4	0
6	7	3.5	0
7	6	3	0
8	5	2.5	0

2. 5-board match

Board	Win	Draw	Lost
1	10	5	0
2	9	4.5	0
3	8	4	0
4	7	3.5	0
5	6	3	0

- K. Participants playing black will supply the equipment, therefore each school must provide chess boards, Staunton design chess sets, and digital chess time delay clocks for at least half of the individuals participating. By mutual agreement, one team may supply all the equipment.
- L. In cases of a team dropping out from competition before the third round/match has been played, all match scores against them shall be dropped.
- M. If a team drops out after the third round/match, the remainder of its matches shall be scored as forfeits.
- N. Any team playing an ineligible player shall forfeit the ineligible player's board scores and forfeit any award achieved using the ineligible player's score.
- O. Players at competitions should wear apparel that would indicate a uniform that uniquely identifies that team, i.e. t-shirts, patches, etc.

VII. PLAYER ELIGIBILITY

- A. A player may only play for the school they attend.
- B. During the Conference Playoffs, players may play up (in a higher division) to be part of a team.
- C. Conference Playoff team rosters are frozen; players must play in the division they are listed in throughout the Playoffs and Championship.

- D. Players must know the basic rules of chess and how the pieces move. A player who does not know these basics may be removed from the tournament/match by the Floor Chief or Chief TD.

VIII. COACHES AND RESPONSIBILITIES

- A. **MANDATORY:** Coaches must ensure that anyone who serves as a coach, assistant coach, trainer, volunteer, or in any other capacity in a school's chess program where they have contact with students has completed and cleared the appropriate CPS Background Check Level prior to having contact with students. Anyone who has not been cleared at the appropriate CPS Background Check Level is not allowed to attend practices, tournaments, escort on buses, etc. Any questions on the CPS Background Check Policy should contact their school administration.
- B. Coaches are responsible for ensuring a current parental permission form and student data sheet have been properly completed and are on file at the school for each student.
 - 1. These forms are part of the Coaches Packet which is available online at www.cpschess.org.
 - 2. Coaches must bring paper or electronic copies of these forms to each tournament the school/student participates in.
 - 3. Only students with forms on file are allowed to participate in tournaments or matches.
- C. Coaches are responsible to ensure use of technology in their chess programs and communication with students are compliant with the CPS Acceptable Use Policy which can be found on the CPS Acceptable Use of Technology Guidance site at <https://cps.edu/AcceptableUsePolicy/Pages/aup.aspx>.
- D. Coaches must participate in 4 team matches and their team must play in the Conference Playoff or High School Championship to qualify for the chess coach's stipend.
- E. Coaches are responsible for the control and conduct of their team members.
- F. Coaches are responsible for arranging the number of chaperones needed to properly supervise their team members.
- G. Coaches or a representative from each school must be present at the beginning of a tournament/match and remain throughout the event.
- H. Coaches are responsible for checking in their players at tournaments/matches.
- I. Coaches are responsible for seeding their team in board order at team tournaments/matches.
- J. Coaches are responsible to review and sign the team results sheets; coaches may delegate this responsibility to the Team Captain, assistant coach, or trainer.
- K. Once a match begins, coaches and players cannot communicate except through a Tournament Director.

IX. SPECTATORS

- A. Spectators are not allowed in the playing area or within designated boundaries set by the Chief Tournament Director. A spectator is anyone not currently playing a match (i.e. parent, coach, player whose game is finished)
- B. Exceptions to this rule include:
 - 1. Coaches at high school team tournaments.
 - 2. Person(s) authorized by the Chief Tournament Director.
 - 3. The Floor Chief or Chief Tournament Director may designate boundaries, conditions or revoke any or all these exceptions if the presence of spectator(s) is deemed disturbing to players.

X. US CHESS RATINGS & MEMBERSHIPS

- A. Beginning in the 2023-24 school year, CPS Academic Chess will rate their tournaments with the US Chess Federation.
- B. Any CPS student playing in an Academic Chess tournament must have a valid US Chess Membership. A student with an expired membership or needing one will be provided with a membership at no cost once the student competes in an Academic Chess tournament. Memberships will not be provided to students just because their membership has expired, or they do not have one.
- C. US Chess Membership Service Area can be found at <https://www.uschess.org/msa/> where you can:
 - 1. Look up membership information to include a player's ID number and expiration date.
 - 2. Find a player's ratings that includes the monthly Rating Supplement that is used for pairing tournaments.
 - 3. See a player's tournament history.

XI. CHESS NOTATION & CHESS TIMERS

- A. Chess notation is required for all players. Chess notation is necessary to adjudicate, reconstruct, and for players to study their games.
- B. Chess notation may be written in long or short algebraic notation or descriptive form and must be in accordance with the most recently published edition of THE USCF OFFICIAL RULES OF CHESS.
- C. If a player decides not to notate, 10 minutes, or half the time remaining, (whichever is less) may be deducted from his/her time
- D. Players who fail to keep notation shall lose the right to make claims for which notation would be required.
- E. If a player has less than 5 minutes remaining on his/her timer, he/she may stop notating without penalty. Once this happens, the opponent may then also choose to stop notating, if he/she wishes to do so, even if the opponent has more than 5 minutes remaining on his/her own timer.

- F. A notation sheet must, to be considered satisfactorily filled out, not have more than three consecutive missing or incomplete move pairs (a move pair being consecutive moves by each player).
- G. Use of a timer (when available) is required and is to be used in accordance with the most recently published edition of THE USCF OFFICIAL RULES OF CHESS.

XII. VIOLATIONS RULES & REGULATIONS

- A. Penalties for violation of the regulations and THE USCF OFFICIAL RULES OF CHESS shall be imposed by the Tournament Directors.
- B. Tournament Directors may impose penalties to include, but are not restricted to: Warning, forfeiture of games, forfeiture of team match play, or other such penalties as outlined in these Regulations, and/or the most recently published edition of USCF OFFICIAL RULES OF CHESS.
- C. The Chief Tournament Director may also impose penalties to include denial of participation and expulsion of an individual or team.

XIII. REQUEST FOR RULING, APPEAL PROCEDURE, AND QUESTIONS OF CONCERN

- A. It is the player's responsibility to make a REQUEST FOR RULING.
- B. A player has the right to stop both clocks to ask a Tournament Director to rule upon a point of law, procedure, or conduct.
- C. A player may appeal a ruling to the Floor Chief; the Floor Chief ruling cannot be appealed.
- D. A coach, parent, or any third party may not request a ruling covering game play.
- E. A player or coach may request a ruling covering pairing, possible errors in scoring, or a concern by completing a Question of Concern form. The procedure is for the coach or player to fill out the form and turn it into the designated person. The Floor Chief, Backroom Chief or Chief Tournament Director will write their ruling and the designated person will inform the coach or player of the answer.
- F. A player or coach may appeal a ruling to the Chief Tournament Director; the Chief Tournament Director ruling cannot be appealed.
- G. A challenge to a recorded score is limited to the following round.

XIV. ONLINE FAIR PLAY SYSTEMS

- A. Online tournaments utilize their own proprietary Fair Play rules.
- B. In case of any fair play violations, none of the games played by the violator will be rated. For the purposes of standings, the opponent of someone who violates fair play rules will be given 1/2 point if they lost and 1 point if they drew. Any wins against fair play violators will stand.
- C. The CPS & tournament staff are not involved with the fair play analysis and will stand by the online tournament company's decisions in all fair play violations.

XV. TIEBREAK SYSTEMS

- A. Board Team tiebreak order:
 - 1. IHSA
 - 2. US Amateur
 - 3. Performance Index
 - 4. Game/Match Point

- B. Individual/Team tiebreak order:
 - 1. Modified Median
 - 2. Solkoff
 - 3. Cumulative
 - 4. Opponents Cumulative

- C. Online tiebreak order may differ due to constraints of the platform used

XVI. SPORTSMANSHIP

- A. Participant, coach, trainer, chaperones, or another attendant must not commit an unsportsmanlike act. This includes, but not limited to, acts or conduct such as:
 - 1. Disrespectfully addressing others to include an official, coach, or participant or gesturing in such a manner as to indicate resentment.
 - 2. Using profane or inappropriate language or gestures.
 - 3. Baiting or taunting an opponent. Any form of taunting which is intended or designed to embarrass, ridicule, or demean others under any circumstances, including on the basis of race, religion, gender or national origin is disapproved.

XVII. ELECTRONIC DEVICES

The tournament playing room is designated as a Cell Phone Free Zone.

- A. While having a game in progress, players may not use cell phones or other electronic devices capable of chess analysis or communication, without permission of a Tournament Director.
- B. Chess clocks and approved electronic score keeping devices are permitted.
- C. During play, all prohibited electronic devices must be stored out of sight in a bag or case, etc. and must be turned off, silent, sleep or airplane mode.
- D. A player whose prohibited electronic device makes an audible noise in the tournament room while a game is in progress will be penalized. If the offending player's game is over, the penalty shall apply to the following round.
- E. A player who needs to make a phone call during play has to see a TD and request permission to do so.
- F. The penalty for violating these rules by a player may be any of the following*:
 - 1. Warning
 - 2. 10 minutes or half the remaining time, whichever is less, deducted from the player's clock.
 - 3. Loss of tie break points

4. Forfeiture of the game
- G. Coaches may not handle cell phones or other electronic devices in the playing room while games are in progress. Coaches must leave the competition area to use their phones.
- H. The penalty for violating these rules by a coach may be any of the following*:
 1. Warning
 2. Loss of tie break points
 3. Expulsion from the playing room

**The TD will determine the penalty, taking into consideration the details of the offense. A second offense will generally result in loss of tie break points for the team. If there is evidence of cheating by the coach, all of their players' games will be forfeited.*

ChessKid.com Memberships

CPS has purchased an Enterprise Account with ChessKid.com and will provide gold memberships to students and coaches that participate in the Academic Chess Programs. All students who wish to participate in any of our online programming must have their ChessKid account associated with the CPS Enterprise Account which is grouped by schools. Student and coaches' usernames are required to conform to standards set by CPS.

Policy for Username

- Coaches must have received a signed form. See above for the link to the permission form.
- Account usernames **MUST** follow this pattern: School Name, Student's First Name or other name in place of the student's first name, Number for additional students with same first names. i.e. CantyDavid or CantyDavid2 or CantyChesskid
- Students with existing account that transfer in **MUST** have their usernames changed comply with item #2 above
- This policy is in compliance with the [CPS Acceptable Use Policy](#) for E-Learning and communicating with student

Academic Chess Student Accounts

Students' accounts are managed by the respective chess coach. Students needing assistance should contact their individual school's chess coach. Coaches needing assistance should contact David Heiser at daheiser@cps.edu.

How to Create Kids Accounts to Your School Group

There are 2 ways to add Kids to your Group, depending on the situation:

- 1) For Academic Chess students who do not currently have a ChessKids account, one will be created for them upon request of your school's chess coach. [GUIDE TO CREATING KIDS ACCOUNTS](#)
- 2) For Academic Chess students with an existing ChessKids account, you will need to obtain a Registration Key from your coach. [GUIDE TO TRANSFERRING CHESSKIDS ACCOUNT TO CPS](#)

Non Academic Chess Student Accounts

Students attending CPS schools that do not participate in one of the Academic Chess programs are not eligible for the free gold membership. These students are still eligible to participate in many of the Academic Chess online tournaments by obtaining a free basic ChessKid.com account.

Non Academic Chess students should contact David Heiser at daheiser@cps.edu to have a basic membership created or to obtain a school code to transfer their existing account over.

Tutorials for Coaches

The below ChessKids videos and tutorials are to help you get started using ChessKids with your students. Please note that we have an Enterprise Account with ChessKids so some things may be done differently than in the basic tutorials.

- [What are “Enterprise Accounts?”](#)
- [Assigning Gold “Seats”](#)
- [Creating Enterprise Kid Accounts](#)
- [Using “Registration Keys”](#) – transferring over a current ChessKid account
- [Enterprise Account Features & Groups vs Clubs](#)
- [How To: Integrate ChessKid Into Your Clubs](#)
- [How To: Use the Classroom Planner](#)
- [How To: Understand Levels](#)
- [How To: Understand ChessKid’s Safety Features](#)
- [The Kids Page](#)
- [Leaderboards!](#)
- [How to Set up a Fast Chess Tournament](#)
- [How Kids Join a Fast Chess Tournament](#)
- [How to Play a Game in Fast Chess](#)
- [How to Play a Game in Slow Chess](#)



Step by Step Guide to the CPS Chess Coaches Miscellaneous Employee Application Process

1. Go to: <https://cpsk12il.taleo.net/careersection/3/joblist.ftl?lang=en> and select Basic Search (Job Search Code: 20001UU)

Chicago Public Schools Careers

Welcome, You are not signed in. | My Account Options | My Job Card | Sign In

Job Search | My Jobpage

Basic Search | Advanced Search | All Jobs

Job Listings (11) jobs found

Welcome to Chicago Public Schools' Careers4U!
This list includes all jobs in these areas available within our organization.

Jobs per page: 10
Sort by: Posting Date (Descending Order)

School Counselor (Bilingual Preferred) P066858
North/Northwest Side-1839 North Richmond Street (Richard Yates School)
Job Posting: Jun 17, 2019
Apply | Add to My Job Card | SHARE | F | D

Teacher Assistant (Prek Instruction) P067502
South Side-7831 South Prairie Avenue (Martha M Ruggles School)
Job Posting: Jun 17, 2019
Apply | Add to My Job Card | SHARE | F | D

Regular Teacher (Music - Elementary) P068431
South Side-7831 South Prairie Avenue (Martha M Ruggles School)
Job Posting: Jun 17, 2019
Apply | Add to My Job Card | SHARE | F | D

Regular Teacher (Prek Instruction) P067356
South Side-7831 South Prairie Avenue (Martha M Ruggles School)
Job Posting: Jun 17, 2019
Apply | Add to My Job Card | SHARE | F | D

Regular Teacher (4-5 REG Gen Ed) P065428
South Side-7831 South Prairie Avenue (Martha M Ruggles School)
Job Posting: Jun 17, 2019
Apply | Add to My Job Card | SHARE | F | D

Candidate Profile
Take a few minutes to create or modify your employment profile and to specify your preferred working criteria for future openings matching your interests.
Access my profile

Icon legend
Make information
Added to the job cart

2. Enter CHESS in the Keyword the click on the Search for Jobs button.

Chicago Public Schools Careers

Search Criteria

At CPS, our vision is that every student in every neighborhood will be engaged in a rigorous, well-rounded instructional program and will graduate prepared for success in college, career and life.

We need committed and effective Teachers, Leaders and Staff to help us achieve this vision. If you are passionate about leveraging your skills to make a difference in the lives of Chicago's children, we want to hear from you.

To review current openings, please specify your job search criteria, then click "Search for Jobs".

Job Number

Keywords
Chess

Job Field
All

Add Job Field

Location
All

Add Location

Search for Jobs | Clear

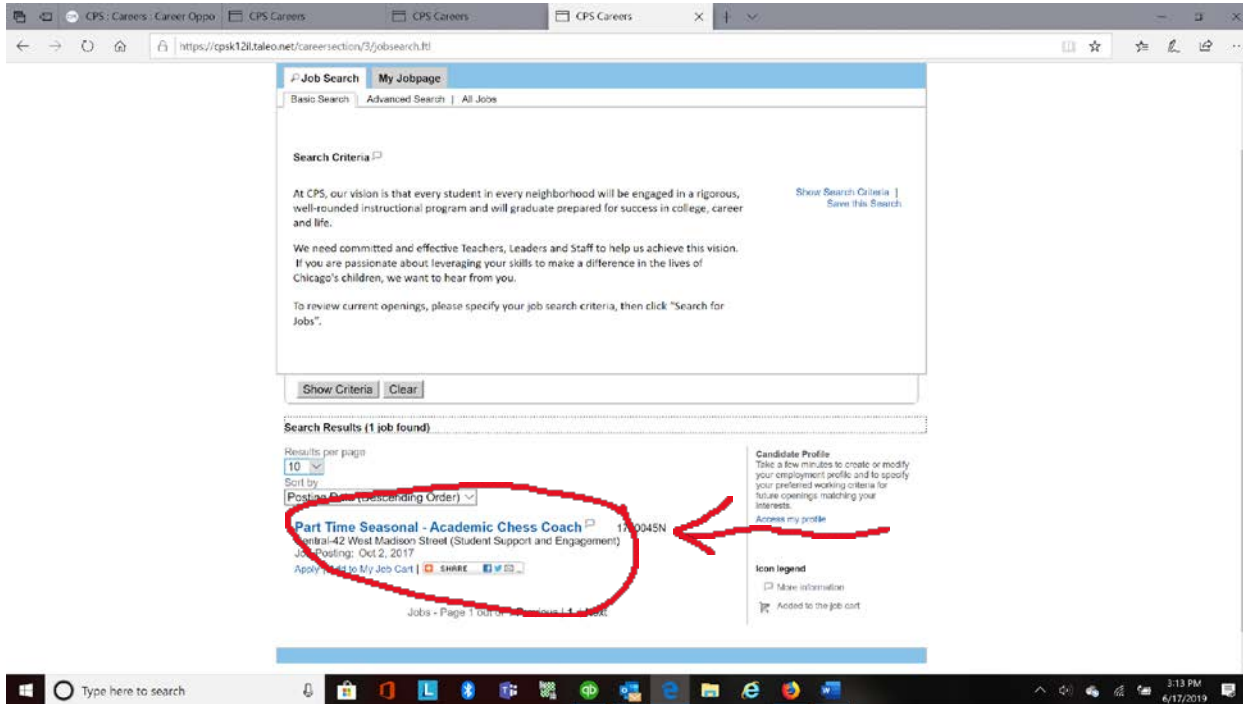
Hide Search Criteria | Save this Search

Search Tips
You can search jobs by selecting relevant criteria in the drop down menus. You can also use a job number or a keyword.

Multiple selections
You can search for jobs in more than one job field, location and organization. After selecting a value in one of these fields, click "Add..." and make another selection.

Advanced job search
To perform a job search using advanced search criteria, click the "Advanced Search" tab and select the relevant criteria.

3. Click on the blue Part Time Seasonal-Academic Chess Coach



4. Click on the Apply Online Button

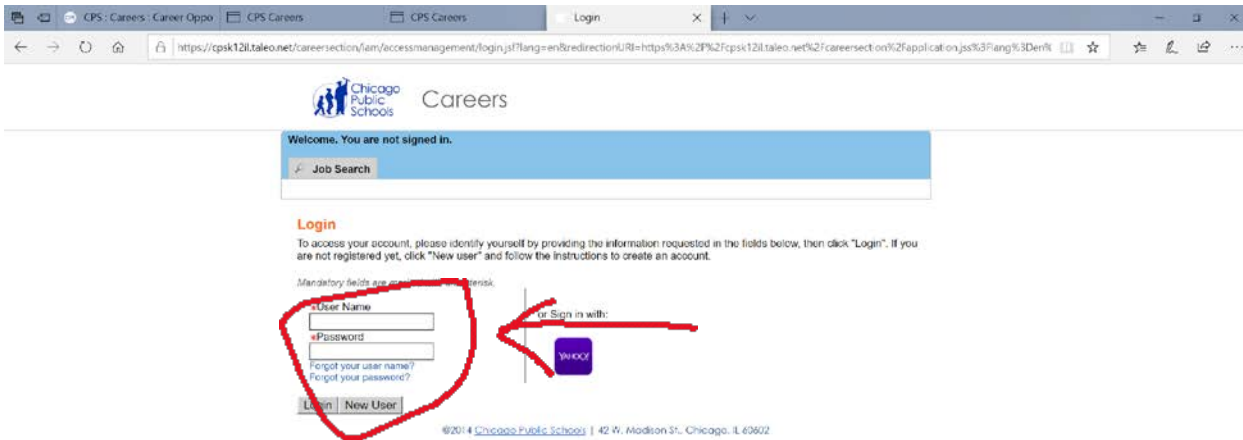
Part Time Seasonal (Miscellaneous) Employee Hiring and Onboarding Procedures

When a candidate is selected for a Part Time Seasonal (Miscellaneous) position, they must complete an application via the CPS online application system (Taleo). To access Taleo, please visit the Chicago Public Schools website at www.cps.edu/careers and select the basic job search. From there, please search for job code **200001UU**, then select **"Part-Time Seasonal-Academic ChessCoach."** Please refer to the attached PowerPoint with a few slides to get you through the beginning of the process. **Once you have completed this application, please notify me via email of your completion of the application.**

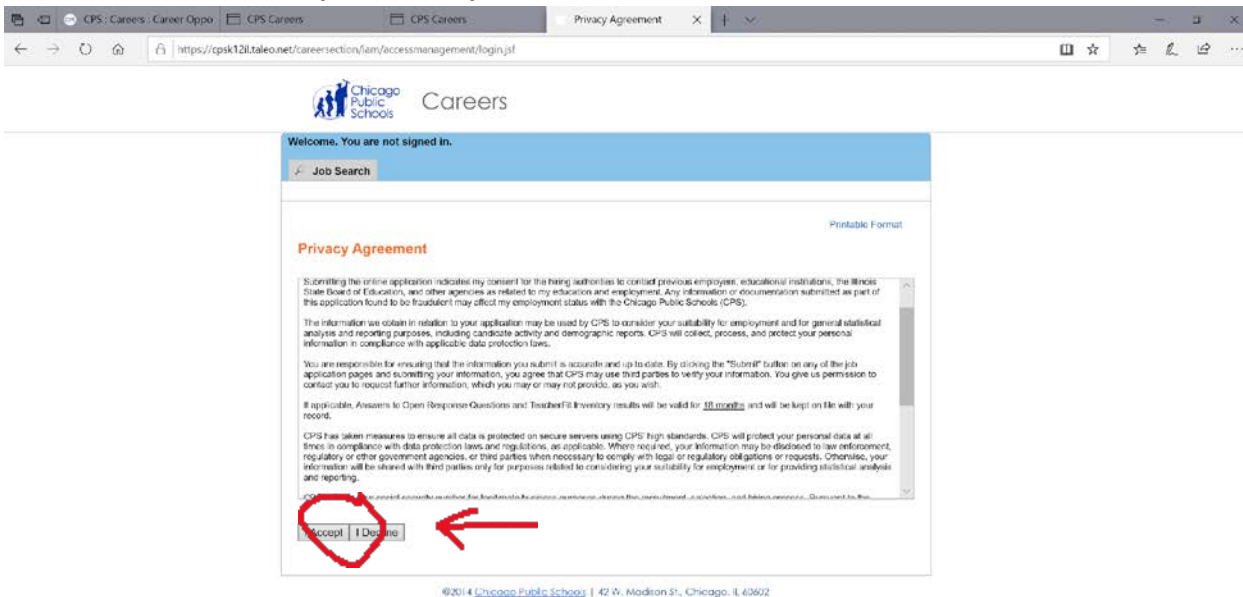
Once I have received your **completion** confirmation, I will forward your name to the Human Resources department. Human Resources will locate your online application in Taleo, and initiate their onboarding process. After the onboarding process is initiated, you will receive an additional email from Human Resources with directions on how to complete the next step of the process.

After all onboarding steps (including TB test, Drug screening and background checks) have been completed and cleared through Staffina Services, I will receive an email notification regarding your eligibility to begin working.

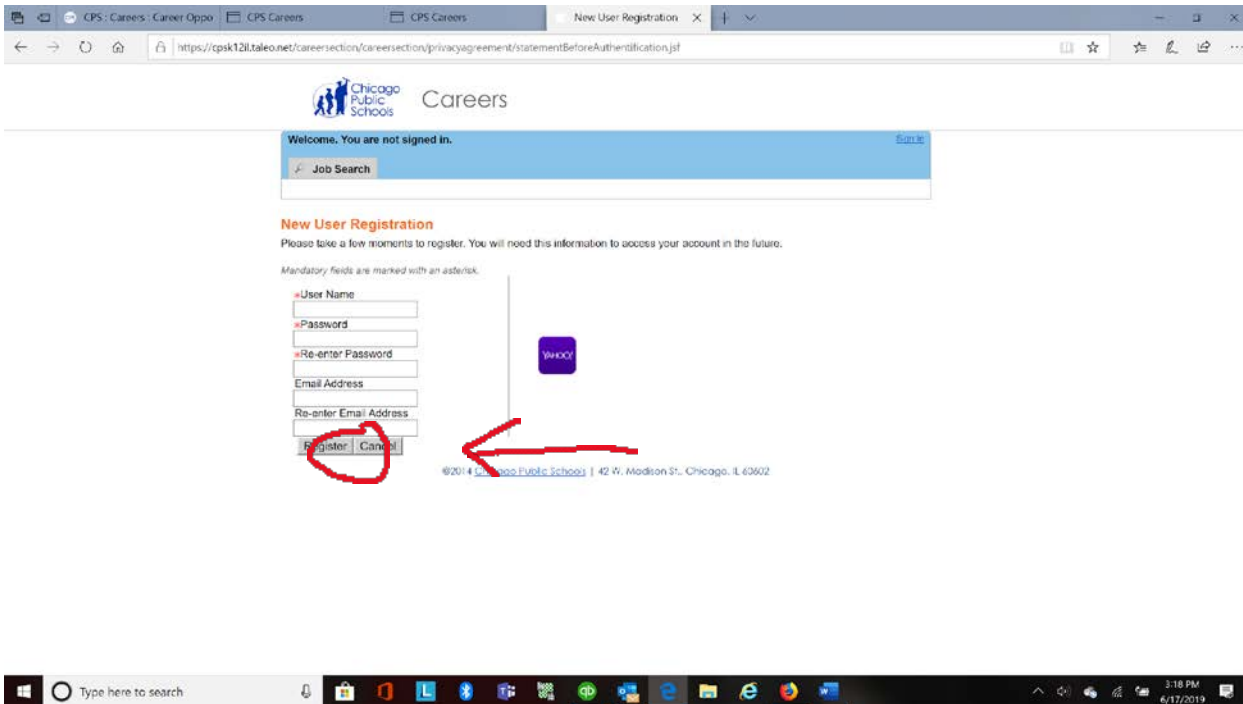
5. Click on the New User Tab or enter your User Name and Password



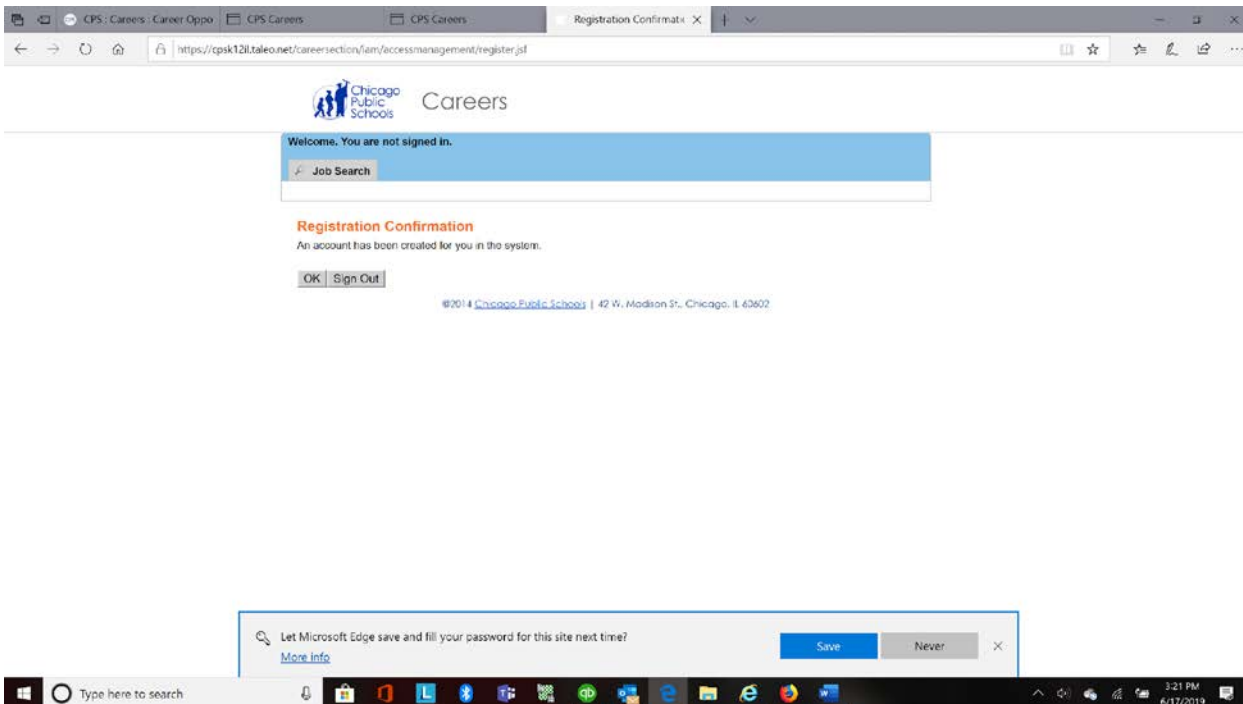
5A. Click on the I Accept Button If you're a new user



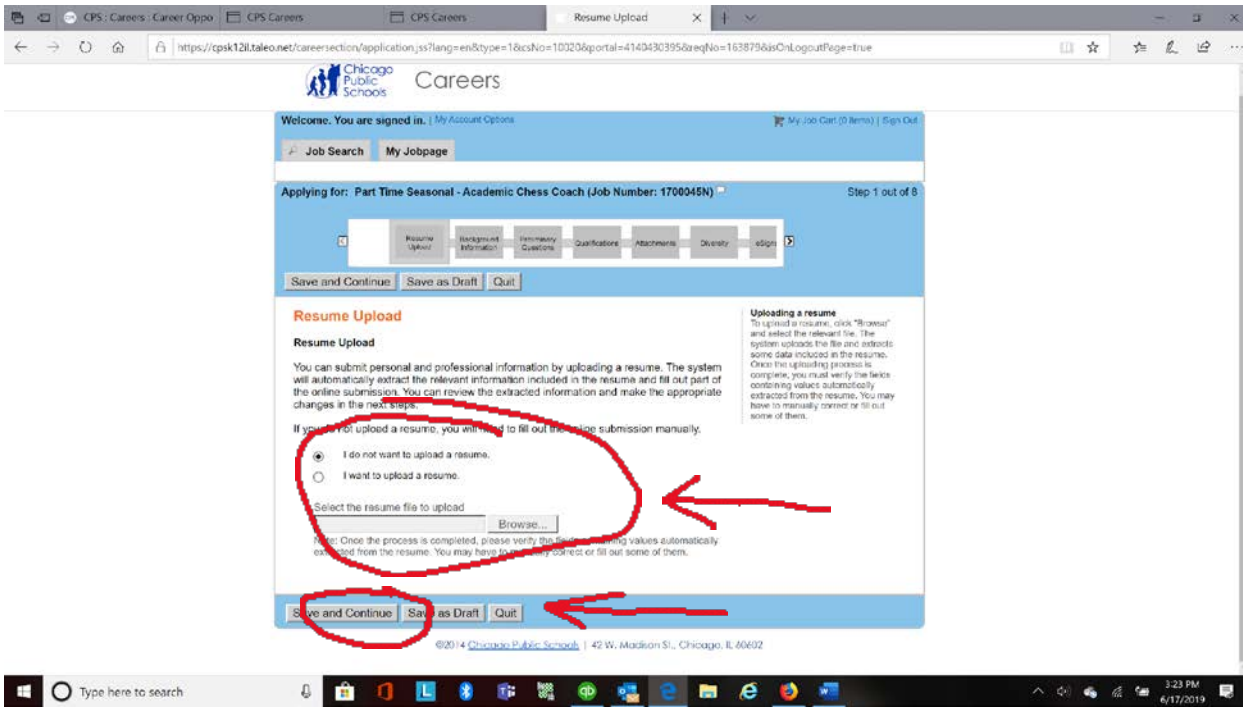
5B. Answer the questions and click on the Register Button



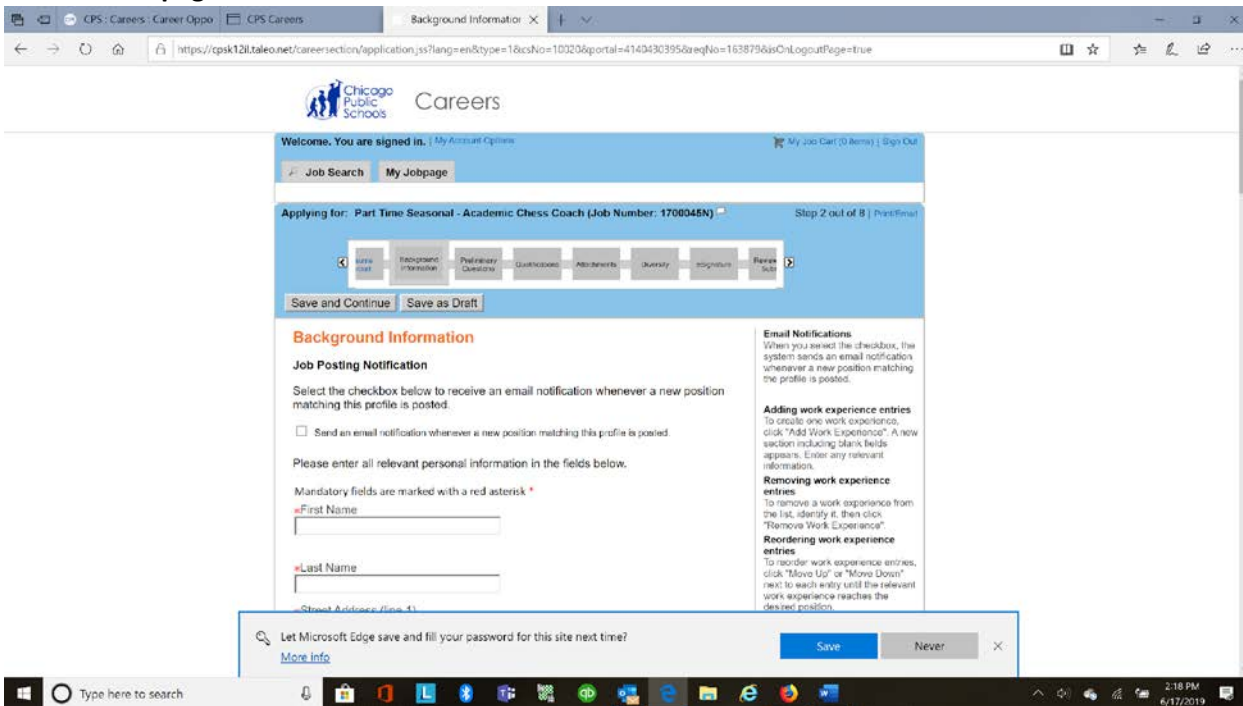
5C. Click on the OK Button



6. Either select I don not want to upload a resume or I want to upload a resume If you are uploading a resume select the browse button to locate it. Then select the Save and Continue button.



7. Answer the questions. For CPS Employment status select external candidate if you have never been a CPS employee before. You will need to include Work Experience 1 and Education 1 to be able to advance to the next page.



For Education Roles Only

CPS Employment Status

- Not Specified
- Current CPS Employee
- Former CPS Employee
- External Applicant

If Former CPS Employee please provide most recent employment end date with us: [Not Specified](#)

List the work experiences below, starting with the most relevant one. You must specify 1 work experience entry.

Work Experience 1

Current Job

Employer: [Select](#) Job Function: [Select](#)

Department or School:

Start Date:

Please check here to grant CPS permission to contact the supervisor. You will be notified prior to CPS initiating contact.

Supervisor's Name: Supervisor's Phone:

Supervisor's Email Address: You will be notified prior to CPS initiating contact.

8. For the Source Tracking question select CPS Referral and CPS Employee

Education 1

Education Institution: [Select](#) Program: [Select](#)

Education Level:

Other Institution Location:

GPA: out of

Graduation Date:

[Remove Education](#)

Add Education

Source Tracking

Please indicate how you heard about this job.

*Source Type:

*CPS Referral:

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9. Click on the Save and Continue button

Education 1

Education
 Institution Program
Select Select

Education Level

Other Institution Location
 GPA out of

Graduation Date

[Remove Education](#)

Add Education

Source Tracking
 Please indicate how you heard about this job.

*Source Type

*CPS Referral

Save and Continue **Save as Draft**

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10. Answer Yes or No for having worked for CPS in the last 90 days. Then click on the Save and Continue button.

Applying for: **Part Time Seasonal - Academic Chess Coach (Job Number: 1706045N)** Step 2 out of 7 | [Print/Email](#)

[Save and Continue](#) [Save as Draft](#)

Preliminary Questions

The existence of a criminal record does not automatically disqualify you for employment consideration, unless it is a conviction for an enumerated crime. (Please click [here](#) for a listing of enumerated crimes.) However, it is important that the Board know your complete criminal history to properly evaluate your application. You must disclose it in full. Failure to disclose each conviction may result in disqualification of your application or termination of employment.

Convictions include all felony or misdemeanor convictions, whether by pleas of guilty, nolo contendere or no contest or after bench or jury trial. Convictions that result in sentences of probation, conditional discharge or imprisonment must be reported. Convictions of driving while intoxicated or under the influence (DUI), and driving on a revoked or suspended license must be reported. But, convictions that resulted in sentences of supervision in Illinois or traffic offenses other than DUI or driving on a revoked or suspended license should not be reported (i.e. speeding tickets, running a red light or stop sign, driving without insurance, etc.). Finally, you are not obligated to disclose sealed or expunged records of conviction or arrest.

As a condition of employment with the Chicago Public Schools (CPS), an employee must be an actual resident of the City of Chicago within six months of the date of his/her employment with the CPS, unless he/she applies for a Special Needs Waiver within 31 calendar days of the hire date and the Board grants the waiver.

Click to view the [CPS Residency Policy, 09-0125-RS4](#)

1. Have you worked for CPS within the last 90 days?
 Yes
 No

[Save and Continue](#) [Save as Draft](#)

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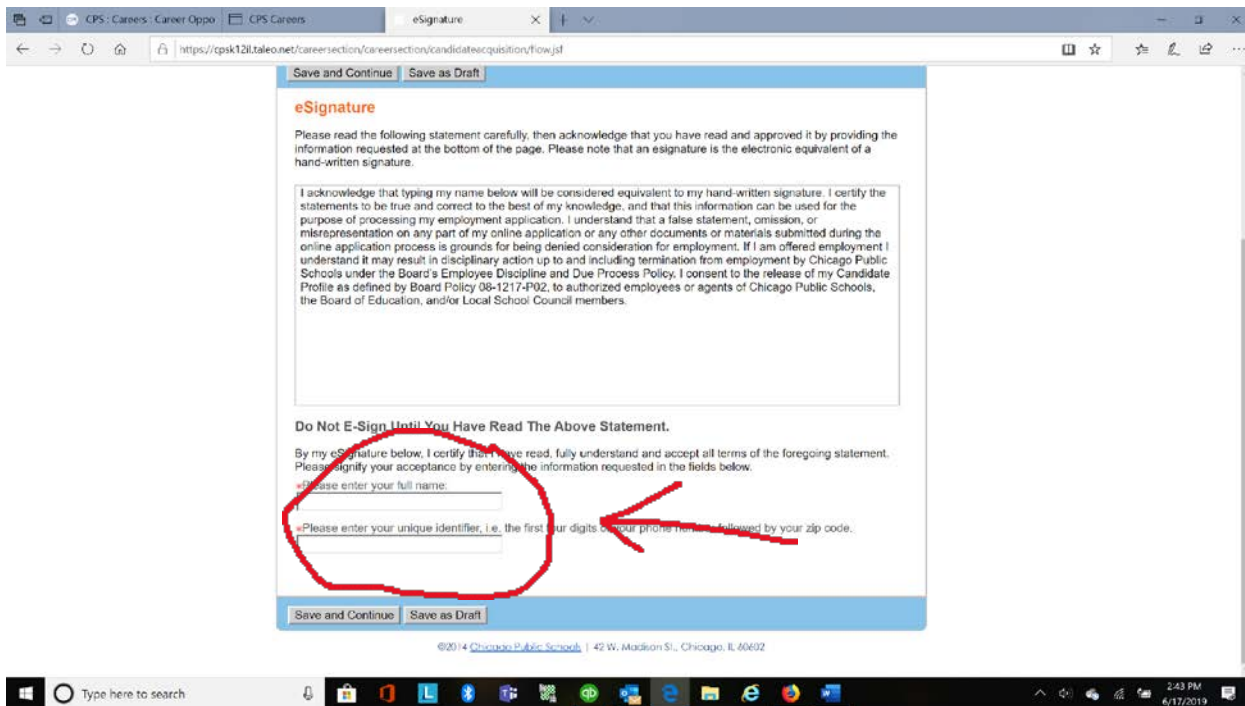
11. You do not need to add any attachments, so click on the Save and Continue button.

The screenshot shows a web browser window with the URL <https://cpsk12.taleo.net/careersection/careersection/candidateacquisition/flow.jsf>. The page title is "Applying for: Part Time Seasonal - Academic Chess Coach (Job Number: 1700045N)" and it is "Step 3 out of 8 | Print Email". A progress bar at the top shows steps: Background Information, Primary Questions, Attachments, Diversity, Signature, and Review and Submit. The "Attachments" step is active. Below the progress bar are buttons for "Save and Continue" and "Save as Draft". The main content area is titled "Attachments" and includes instructions on how to attach files, a "Select the file to attach" field with a "Browse..." button, a "Comments about the file" text area, and an "Attach" button. A table below shows "Relevant Files" with columns for "Resume", "File Name", "Date", "Comments", and "Actions", and a note that "No files are attached". A red circle highlights the "Save and Continue" button, and a red arrow points to it from the right. The footer of the page reads "© 2014 Chicago Public Schools | 42 W. Madison St., Chicago, IL 60602".

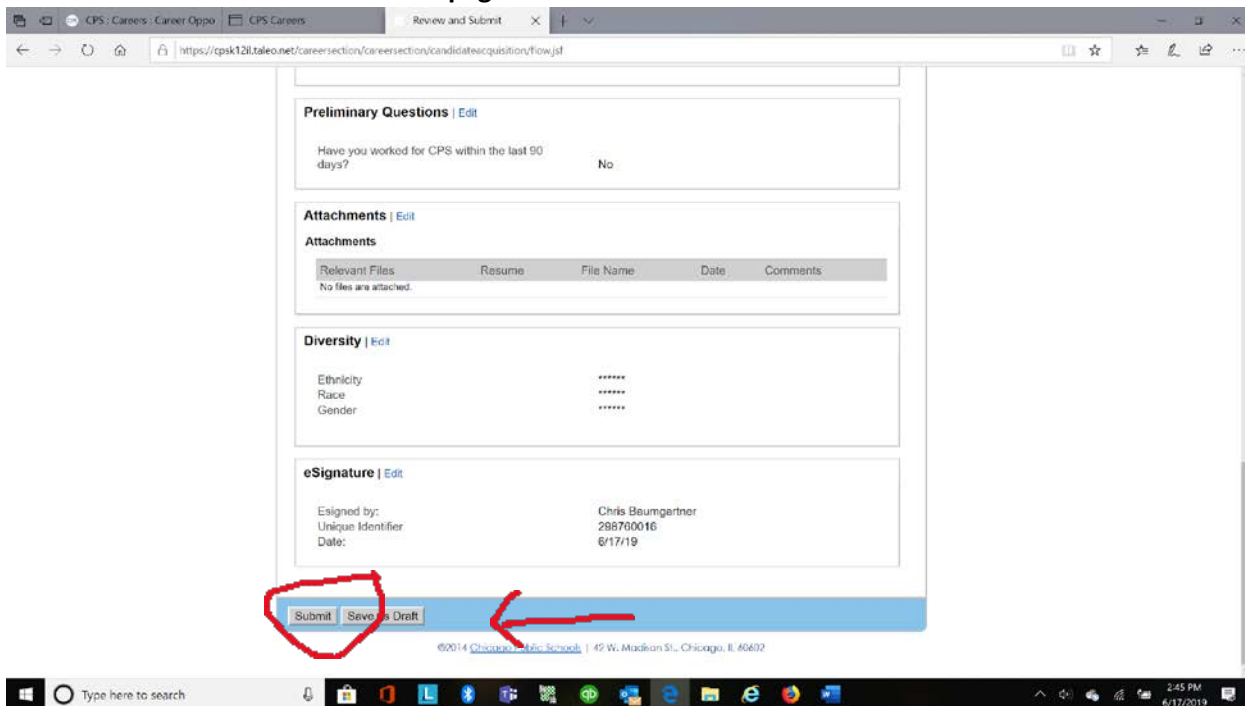
12. Select answers to the Diversity questions. Then click on the Save and Continue button.

The screenshot shows the same web browser window, now at "Step 4 out of 8 | Print Email". The progress bar shows "Diversity" as the active step. The main content area is titled "Diversity" and contains a paragraph of text explaining the purpose of the information requested. Below the text are three dropdown menus labeled "1. Ethnicity", "2. Race", and "3. Gender", each with "Not Specified" selected. At the bottom of the page, the "Save and Continue" button is visible. The footer of the page reads "© 2014 Chicago Public Schools | 42 W. Madison St., Chicago, IL 60602".

13. Enter the information requested Then click on the Save and Continue button.



14. Review your answers. Select Edit to make changes. Once your application is complete select the Submit button at the bottom of the page.



You will receive an email confirmation that your application has been submitted. Once CPS approves of your application you will receive an approval email. You will need to log back into the CPS system so you can complete the additional questions/steps. Once these steps are completed, you will have to print the forms needed to complete the fingerprint background check, drug test, and TB Test. This all need to be completed within 90 days after the approval email was sent out.

CPS Chess Coach - Level II Volunteer Process

1. Go to the website <https://chicagopublicschools.civcore.com/index.php?action=english>
2. Click on **New Volunteer**. If nothing happens use a different web browser. This link is known not to work in FireFox web browser.
3. Fill in the **Basic Information** questions
 - Are **you volunteering on behalf of a student currently enrolled in Chicago Public Schools?**
Select NO
4. Complete the **School(s)/Organization(s) to Volunteer** section
 - * **School/Organization** click on the select button Type in **ACADEMIC COMPETITION** in the **Short Name** box at the top Click on the **Select This Organization** button
 - **Volunteer Type** select LEVEL II
5. Complete the **Additional Information** section
 - Under **Login Information** make sure you enter a email address you have access to
 - **Are you volunteering to coach?** Select YES
 - **Type of Volunteer** select COMMUNITY/ORGANIZATION MEMBER
 - **I am interested in volunteering** in select the COMPETITION JUDGE & TUTORING
 - **Are you volunteering for a specific day/overnight trip or school club?** Select NO
 - **Is there a teacher sponsoring this trip or club?** Select NO
6. Once you complete all the required information click on the green **Submit Application** button at the bottom of the page
7. Forward a copy of the email response that your application was submitted/received to Arlecia Taylor at ajtaylor@cps.edu

ChessKid.com Memberships

CPS has purchased an Enterprise Account with ChessKid.com and will provide gold memberships to students and coaches that participate in the Academic Chess Programs. All students who wish to participate in any of our online programming must have their ChessKid account associated with the CPS Enterprise Account which is grouped by schools. Student and coaches' usernames are required to conform to standards set by CPS.

Policy for Username

- Coaches must have received a signed form. See above for the link to the permission form.
- Account usernames **MUST** follow this pattern: School Name, Student's First Name or other name in place of the student's first name, Number for additional students with same first names. i.e. CantyDavid or CantyDavid2 or CantyChesskid
- Students with existing account that transfer in **MUST** have their usernames changed comply with item #2 above
- This policy is in compliance with the [CPS Acceptable Use Policy](#) for E-Learning and communicating with student

Academic Chess Student Accounts

Students' accounts are managed by the respective chess coach. Students needing assistance should contact their individual school's chess coach. Coaches needing assistance should contact David Heiser at daheiser@cps.edu.

How to Create Kids Accounts to Your School Group

There are 2 ways to add Kids to your Group, depending on the situation:

- 1) For Academic Chess students who do not currently have a ChessKids account, one will be created for them upon request of your school's chess coach. [GUIDE TO CREATING KIDS ACCOUNTS](#)
- 2) For Academic Chess students with an existing ChessKids account, you will need to obtain a Registration Key from your coach. [GUIDE TO TRANSFERRING CHESSKIDS ACCOUNT TO CPS](#)

Non Academic Chess Student Accounts

Students attending CPS schools that do not participate in one of the Academic Chess programs are not eligible for the free gold membership. These students are still eligible to participate in many of the Academic Chess online tournaments by obtaining a free basic ChessKid.com account.

Non Academic Chess students should contact David Heiser at daheiser@cps.edu to have a basic membership created or to obtain a school code to transfer their existing account over.

Tutorials for Coaches

The below ChessKids videos and tutorials are to help you get started using ChessKids with your students. Please note that we have an Enterprise Account with ChessKids so some things may be done differently than in the basic tutorials.

- [What are “Enterprise Accounts?”](#)
- [Assigning Gold “Seats”](#)
- [Creating Enterprise Kid Accounts](#)
- [Using “Registration Keys”](#) – transferring over a current ChessKid account
- [Enterprise Account Features & Groups vs Clubs](#)
- [How To: Integrate ChessKid Into Your Clubs](#)
- [How To: Use the Classroom Planner](#)
- [How To: Understand Levels](#)
- [How To: Understand ChessKid’s Safety Features](#)
- [The Kids Page](#)
- [Leaderboards!](#)
- [How to Set up a Fast Chess Tournament](#)
- [How Kids Join a Fast Chess Tournament](#)
- [How to Play a Game in Fast Chess](#)
- [How to Play a Game in Slow Chess](#)



CHICAGO PUBLIC SCHOOLS

2023 – 2024

ACADEMIC CHESS RULES AND REGULATIONS

I. COVERAGE

These rules and regulations apply to all Chicago Public School students and schools participating in the Academic Chess program.

II. ACADEMIC CHESS TOURNAMENTS

- A. Academic chess tournaments are competitions organized by the Department of Academic Competitions in which students from CPS school(s) compete as individuals or as a team.
- B. Academic chess sanctioned tournaments are outside competitions identified by the Chess Coordinator to take students from CPS school(s) to compete as individuals or as a team; these tournaments may include local, regional, state, national and international competitions.

III. ADMINISTRATIVE RESPONSIBILITY

- A. Administrative responsibility for Academic Chess in Chicago Public Schools is under the Office of Teaching & Learning in the Department of Academic Competitions. The Chess Coordinator oversees the Academic chess program and tournaments.
- B. Individual school's Principal shall be ultimately responsible in all matters pertaining to Academic chess involving their school and students. The Principal of each participating school shall designate a Coach for the school who is responsible for all matters pertaining to the conduct of Academic Chess for their school.

IV. STRUCTURE

Academic Chess will be divided into 2 categories: High School (Grades 9-12), and Elementary/Middle School (Grades K-8). The chess season consists of conditioning and practice, dual matches, conference competitions, city-wide competitions, conference playoffs for K-8, citywide championship, and sanctioned tournaments. Matches and tournaments can either be over the board (OTB) or online through www.chesskids.com.

A. High School

- 1. High School competition shall be conducted using the current edition of the U.S. CHESS FEDERATION OFFICIAL RULES OF CHESS and/or IHSA and any modifications or changes in competition rules as established by Academic Competition.
- 2. High School competition utilizes 8-person Varsity team and 5-person Junior Varsity team Swiss format. Individual Swiss format may be used in conference, city-wide and online competitions.

3. Standard time control for tournaments and matches is G/50 [Game time per player: 50 minutes with 5 second delay] unless the coaches agree to or pre-announcement specifies other time control.
 4. High Schools will have one city-wide conference with a Championship competition which should be held prior to the IHSA Sectionals.
- B. Elementary/Middle School
1. Elementary/Middle School competition shall be conducted using the current edition of the U.S. CHESS FEDERATION OFFICIAL RULES OF CHESS and any modifications or changes in competition rules as established by Academic Competition.
 2. Elementary/Middle School competition may utilize a 5-person team or individual Swiss format. In individual competition the top 4 players from the same school may be added together to determine team awards.
 3. Standard time control for tournaments and matches is G/25 [Game time per player: 25 minutes with 5 second delay] unless the coaches agree to or pre-announcement specifies other time control.
 4. Elementary/Middle School competition is divided into 4 divisions:
 - a. Primary (Grade 4 and under)
 - b. Intermediate (Grade 6 and under)
 - c. Junior High (Grade 8 and under)
 5. Elementary/Middle Schools will be divided into four (4) conferences.
 - a. Red South
 - b. Blue South
 - c. Green North
 - d. Orange North
 6. Schools will be assigned to conferences by the chess coordinator.
 7. Each conference will have a Conference Championship competition (playoff). North and South conferences may be combined into North and South Playoffs respectively.
 8. Winners of the Conference Playoffs will advance to the Championship competition.

V. SEASON:

- A. The Chess season will be determined by the Chess Coordinator to include the dates, locations and format of conference tournaments, city-wide competitions, Conference Playoffs, CPS Championships, and sanctioned tournaments.
- B. Elementary and Middle Schools are required to compete in four (4) Academic Chess matches to qualify for their Conference Championships.
- C. High Schools are required to compete in four (4) team matches to qualify for the Varsity Championships and two (2) matches for teams to qualify for the Junior Varsity Championships. (Note: 6 matches are required for the entry to the IHSA Series)
- D. Academic Chess matches are either dual matches between 2 schools participating in the Academic Chess program or participation in an Academic Chess tournament where five (5) or more school teams compete for three (3) or more rounds.
- E. Dual and Internet matches count as one match and tournaments count as two matches.

- F. Elementary and Middle Schools conference advancement to the CPS Championship is limited to the top 2 teams & top 2 individuals who are not a part of an advancing team; If Conference Playoffs are combined then the top 3 teams & top 4 individuals who are not a part of an advancing team. Advancing teams are limited to five (5) players at the Championship.

VI. TEAM TOURNAMENT AND MATCH FORMAT

- A. Teams should consist of 8 or 5 players; minimum of 7 or 4 players respectively.
- B. One player may be named captain, and each player shall play only one game per round.
- C. Players must play on the same board throughout the tournament/match.
- D. Substitutes may play different boards; however a substitute can only play any board once. If a substitute plays the same board twice, then that substitute can only play that board. E. Tournaments and matches will be played using weighted boards (board points).
- F. Players shall play in rating/strength order. The highest rated/strongest player on the team must play board 1, the second strongest player must play board 2, etc. Players within 100 points of each other may switch boards. The Chief TD may authorize other switches.
- G. If a team starts a tournament/match without a player, then the last board will be left empty and scored as a loss. The Chief TD may grant a waiver for this and allow another board to be left blank if a player is running late to the event.
- H. After the first round/match, should a player miss a round, substitutes can be used or the board left empty and scored as a loss.
- I. 8-player home team will play white on boards 1, 3, 6 and 8 and black on boards 2, 4, 5 and 7. 5-player home team will play white on boards 1, 4, and 5 and black on boards 2, 3.

Scoring:

1. 8-board match

Board	Win	Draw	Lost
1	12	6	0
2	11	5.5	0
3	10	5	0
4	9	4.5	0
5	8	4	0
6	7	3.5	0
7	6	3	0
8	5	2.5	0

2. 5-board match

Board	Win	Draw	Lost
1	10	5	0
2	9	4.5	0
3	8	4	0
4	7	3.5	0

5	6	3	0
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- K. Participants playing black will supply the equipment, therefore each school must provide chess boards, Staunton design chess sets, and digital chess time delay clocks for at least half of the individuals participating. By mutual agreement, one team may supply all of the equipment.
- L. In cases of a team dropping out from competition before the third round/match has been played, all match scores against them shall be dropped
- M. If a team drops out after the third round/match, the remainder of its matches shall be scored as forfeits.
- N. Any team playing an ineligible player shall forfeit the ineligible player's board scores and forfeit any award achieved using the ineligible player's score.
- O. Players at competitions should wear apparel that would indicate a uniform that uniquely identifies that team; t-shirts, patches, etc.

VII. PLAYER ELIGIBILITY

- A. A player may only play for the school they attend
- B. During the Conference Playoffs, players may play up (in a higher division) to be part of a team.
- C. Conference Playoff team rosters are frozen; players must play in the division they are listed in throughout the Playoffs and Championship.
- D. Players must know the basic rules of chess and how the pieces move. A player who does not know these basics may be removed from the tournament/match by the Floor Chief or Chief TD.

VIII. COACHES AND RESPONSIBILITIES

- A. **MANDATORY:** Coaches must ensure that anyone who serves as a coach, assistant coach, trainer, volunteer, or in any other capacity in a school's chess program where they have contact with students has completed and cleared the appropriate CPS Background Check Level prior to having contact with students. Anyone who has not been cleared at the appropriate CPS Background Check Level are not allowed to attend practices, tournaments, escort on buses, etc. Any questions on the CPS Background Check Policy should contact their school administration.
- B. Coaches are responsible for ensuring applicable parental consent/permission forms have been properly completed and are on file at the school for each student.
 - 1. These forms are part of the Coaches Packet which is available online at www.cpschess.org.
 - 2. Coaches should bring paper or electronic copies of these forms to each tournament the school/student participates in.
 - 3. Only students with forms on file are allowed to participate in tournaments or matches.
- C. Coaches are responsible to ensure use of technology in their chess programs and communication with students are compliant with the CPS Acceptable Use Policy which can be found on the CPS Acceptable Use of Technology Guidance site at <https://cps.edu/AcceptableUsePolicy/Pages/aup.aspx>.
- D. Coaches must participate in 4 team matches and their team must play in the Conference Playoff or High School Championship to qualify for the chess coach's stipend. E. Coaches are responsible for the control and conduct of their team members.

- F. Coaches are responsible to arrange for the number of chaperones needed to properly supervise their team members.
- G. Coaches or a representative from each school must be present at the beginning of a tournament/match and remain throughout the event.
- H. Coaches are responsible for checking in their players at tournaments/matches.
- I. Coaches are responsible for seeding their team in board order at team tournaments/matches.
- J. Coaches are responsible to review and sign the team results sheets; coaches may delegate this responsibility to the Team Captain, assistant coach, or trainer.
- K. Once a match begins, coaches and players cannot communicate except through a Tournament Director.

IX. SPECTATORS

- A. Spectators are not allowed in the playing area or within designated boundaries set by the Chief Tournament Director. A spectator is anyone not currently playing a match (i.e. parent, coach, player whose game is finished) B. Exceptions to this rule include:
 - 1. Coaches at High School Team Tournaments.
 - 2. Other person(s) authorized by the Chief Tournament Director.
 - 3. The Floor Chief or Chief Tournament Director may designate boundaries, conditions or revoke any or all these exceptions if the presence of spectator(s) is deemed disturbing to players.

X. CHESS NOTATION & CHESS TIMERS

- A. Chess notation is required for all players, except in the K-2 division. Chess notation is necessary to adjudicate, reconstruct, and for player's to study their games.
- B. Chess notation may be written in long or short algebraic notation or descriptive form and must be in accordance with the most recently published edition of THE USCF OFFICIAL RULES OF CHESS.
- C. If a player divisions decides not to notate, 10 minutes, or half the time remaining, (whichever is less) will be deducted from his/her time
- D. Players who fail to keep notation shall lose the right to make claims for which notation would be required.
- E. If a player has less than 5 minutes remaining on his/her timer, he/she may stop notating without penalty. Once this happens, the opponent may then also choose to stop notating, if he/she wishes to do so, even if the opponent has more than 5 minutes remaining on his/her own timer.
- F. A notation sheet must, to be considered satisfactorily filled out, not have more than three consecutive missing or incomplete move pairs (a move pair being consecutive moves by each player).
- G. Use of timers (when available) is required and is to be used in accordance with the most recently published edition of THE USCF OFFICIAL RULES OF CHESS.

XI. VIOLATIONS RULES & REGULATIONS

- A. Penalties for violation of the regulations and THE USCF OFFICIAL RULES OF CHESS shall be imposed by the Tournament Directors.
- B. Tournament Directors may impose penalties to include, but are not restricted to: Warning, forfeiture of games, forfeiture of team match play, or other such penalties as outlined in these Regulations, and/or the most recently published edition of USCF OFFICIAL RULES OF CHESS.
- C. The Chief Tournament Director may also impose penalties to include denial of participation and expulsion of an individual or team.

XII. REQUEST FOR RULING, APPEAL PROCEDURE, AND QUESTIONS OF CONCERN

- A. It is the player's responsibility to make a REQUEST FOR RULING.
- B. A player has the right to stop both clocks to ask a Tournament Director to rule upon a point of law, procedure, or conduct.
- C. A player may appeal a ruling to the Floor Chief; the Floor Chief ruling cannot be appealed.
- D. A coach, parent, or any third party may not request a ruling covering game play.
- E. A player or coach may request a ruling covering pairings, possible errors in scoring, or a concern by completing a Question of Concern form. The procedure is for the coach or player to fill out the form and turn it into the designated person. The Floor Chief, Backroom Chief or Chief Tournament Director will write their ruling and the designated person will inform the coach or player of the answer.
- F. A player or coach may appeal a ruling to the Chief Tournament Director; the Chief Tournament Director ruling cannot be appealed.
- G. A challenge to a recorded score is limited to the following round.

XII. TIEBREAK SYSTEMS

- A. Board Team tiebreak order:
 - 1. IHSA
 - 2. US Amateur
 - 3. Performance Index
 - 4. Game/Match Point
- B. Individual/Team tiebreak order:
 - 1. Modified Median
 - 2. Solkoff
 - 3. Cumulative
 - 4. Opponents Cumulative
- C. Online tiebreak order may differ due to constraints of the platform used

XIV. SPORTSMANSHIP

- A. Participant, coach, trainer or other attendant must not commit an unsportsmanlike act. This includes, but not limited to, acts or conduct such as:
 - 1. Disrespectfully addressing an official, coach, or participant or gesturing in such a manner as to indicate resentment.

2. Using profane or inappropriate language or gestures.
3. Baiting or taunting an opponent. Any form of taunting which is intended or designed to embarrass, ridicule or demean others under any circumstances, including on the on the basis of race, religion, gender or national origin is disapproved.

XV. ELECTRONIC DEVICES

The tournament playing room is designated as a Cell Phone Free Zone.

- A. While having a game in progress, players may not use cell phones or other electronic devices capable of chess analysis or communication, without permission of a Tournament Director. B. Chess clocks and approved electronic score keeping devices are permitted.
- C. During play, all prohibited electronic devices must be stored out of sight in a bag or case, etc. and must be turned off, silent, sleep or airplane mode.
- D. A player whose prohibited electronic device makes an audible noise in the tournament room while a game is in progress will be penalized. If the offending player's game is over, the penalty shall apply to the following round.
- E. A player who needs to make a phone call during play has to see a TD and request permission to do so.
- F. The penalty for violating these rules by a player may be any of the following:
 1. Warning
 2. 10 minutes or half the remaining time, whichever is less, deducted from the player's clock.
 3. Loss of tie break points
 4. Forfeiture of the game

The TD will determine the penalty, taking into consideration the details of the offense. A second offense will generally result in forfeit. If there is evidence of cheating, the player will be forfeited and usually ejected from the tournament

- G. Coaches may not handle cell phones or other electronic devices in the playing room while games are in progress. Coaches must leave the competition area to use their phones. H. The penalty for violating these rules by a coach may be any of the following:
 1. Warning
 2. Loss of tie break points
 3. Expulsion from the playing room

The TD will determine the penalty, taking into consideration the details of the offense. A second offense will generally result in loss of tie break points for the team. If there is evidence of cheating by the coach, all of their players' games will be forfeited.